# Online Tenancy Registration System



The RTB launched a new online tenancy registration system in November 2021. If you had an account on the old system, you will need to create an account on this new system and link your existing tenancy registrations to this new online account.



The quickest way to access the RTB's services is by using our **online account facility.** 

# If you already have a new online account

<u>Click here</u> to login to your account and access RTB online tenancy registration.

### How to create a new online account

- If you need assistance in creating a new online account there is guidance available here to help you.
- <u>Click here</u> for information on how to link existing registrations to your new RTB online account

### **VIDEO GUIDES**

- Click here to watch a video on creating an individual account
- <u>Click here</u> to watch a video on creating a company account
- <u>Click here</u> to watch a video on registering a tenancy online
- <u>Click here</u> to watch a video on linking your existing registrations to your new individual account
- <u>Click here</u> to watch a video on linking your existing registrations to your company account
- Click here to watch a video on managing your new RTB online profile
- Click here for more information on how to register a new tenancy
- <u>Click here</u> for more information on how to update an existing tenancy

### **FORMS**

- Click here for access to Tenancy Registration Application (RTB1) Form
- Conas Tionóntacht a Chlárú (RTB1 form)
- Click here for access to Tenancy Update form
- Foirm Tionóntachta Nuashonraithe
- Statement of key rights and responsibilities of landlords and tenants
- Statement of key rights and responsibilities of landlords and tenants (as Gaelige)

# **Annual Registration**

- Click here to access the Annual Registration information page
- Click here to access the Annual Registration Guidance Note
- Click here to watch a video guide for completing your Annual Registration
- Click here for more information on how to complete an Annual Registration

## **Other Useful Links**

### **DISPUTES**

- <u>Click here</u> for more information on applying for RTB Dispute Resolution Services
- <u>Click here</u> to watch a video on submitting your online dispute application

### **REGISTRATIONS**

- Registration Fees
- Methods of payment
- Why register?
- Penalties for not registering
- Notify the RTB of an unregistered tenancy
- Data Sharing

