

Registration Enforcement Referral Form



PLEASE COMPLETE FULLY

The RTB respects your privacy and is committed to complying with Data Protection law. For information on how the RTB handles your personal data, please refer to the RTB Privacy Statement on the website: www.rtb.ie

Date: / (Date: DD/MM/YYYY) For Office Use Only: RE-

Full Rental Dwelling Address (including Flat/Unit No.):

County: Eircode:

No. of bedrooms:

Do tenants share rented dwelling (self-contained unit) with the landlord? Yes No Don't know

Is the landlord an Approved Housing Body? Yes No Don't know

Landlord Name (if known):

Landlord Address (if known):

County: Eircode:

Agent Name (if known):

Agent Address (if known):

Have you checked the published register on the RTB website www.rtb.ie? Yes No

What are the tenant name(s) and when did the tenancy commence (if known)?

Tenant name(s)

Tenancy Commencement Date: / (Date: DD/MM/YYYY)

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Should this matter proceed to court, are you willing to be a witness?

Yes

No

If YES, please provide your name and contact details.

Name:

Telephone No:

Address:

Email:

Are/were you a tenant of the dwelling?

Yes

No

If YES, please indicate whether current/former tenant:

Current

Former

If you are a former tenant, please provide the date your tenancy ended.

Tenancy End Date:

(Date: DD/MM/YYYY)

If you are/were a tenant, please provide copies of any documents / agreements which confirm your tenancy of the rented dwelling (if available).

Please provide any other relevant information which may relate to this matter:

Please send this form and any relevant documentation to the RTB at Residential Tenancies Board, PO box 47, Clonakilty, Co. Cork or by email to enforcement@rtb.ie

We would like to thank you for the information you have provided. We confirm the RTB will assess this information and take any follow-up action, as may be appropriate, in accordance with the Residential Tenancies Act 2004 (as amended). Please note that the RTB does not discuss details of individual cases in order to:

- ▶ protect its operational procedures; and
- ▶ to ensure that court proceedings have the best possible chance of success should prosecution become necessary.