

# Notice of Termination Return Form



Landlords are required to send a copy of all Notices of Termination (NoT) to the RTB on the same day the Notice is served on the tenant. The Notice of Termination will be deemed invalid if this requirement is not met.

Please fill in this form, attach the copy of the Notice of Termination served on the tenant and send it to the RTB by post (address below) or email to [NoticeofTermination@rtb.ie](mailto:NoticeofTermination@rtb.ie).

## Part A – Confirm Tenancy Details

1. <b>RT Number</b> (Registered Tenancy Number):	<input type="text"/>
2. <b>Landlord Name:</b>	<input type="text"/>
3. <b>Landlord Address:</b>	<input type="text"/> <input type="text"/>
<b>Eircode:</b>	<input type="text"/>
4. <b>Rented Dwelling Address:</b>	<input type="text"/> <input type="text"/>
<b>Eircode:</b>	<input type="text"/>

## Part B – Reason for serving Notice of Termination

*(Tick the relevant reason why you have served the Notice of Termination)*

- Breach of tenant obligations.
- Landlord intends to end the tenancy before a Further Part 4 tenancy commences.
- Tenancy has lasted less than six months, no reason is required.
- Dwelling is no longer suitable to the accommodation needs of the tenant(s).
- Landlord intends, within 9 months of the termination date, to enter into an enforceable agreement for the transfer to another, for full consideration, of the whole of his or her interest in the dwelling or the property containing the dwelling.
- Landlord requires the dwelling or the property containing the dwelling for his or her own occupation or occupation by a family member.
- Landlord intends to substantially refurbish or renovate the dwelling or the property containing the dwelling in a way which requires the dwelling to be vacated for that purpose.
- Landlord intends to change the use of the dwelling or the property containing the dwelling.

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## Notes:

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Landlords are asked to attach the Notice of Termination to this completed tenancy return form to assist the RTB in linking the Notice to the relevant tenancy.

Please send it to the RTB by post at Residential Tenancies Board, PO Box 47, Clonakilty, Co Cork, or by email to **NoticeofTermination@rtb.ie**.

If posting these documents, the RTB recommends using certified post to ensure landlords have proof of the date the RTB was sent the copy of the Notice of Termination.

Any queries please call us on **01-702 8100** or **0818 30 30 37**

Signed:

*Landlord/Authorised Agent*

Date:

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Residential Tenancies Board  
PO Box 47  
Clonakilty, Co. Cork

Or by email to  
**NoticeofTermination@rtb.ie**